

Maximizing Your Conference Experience

Here are some tips to make the virtual conference an enjoyable and educational experience. Free registration at <https://www.abta.org/2021-national-conference/> is required to access presentations, sessions and ask questions with speakers.

- **Zoom:** We will be using Zoom as our virtual platform. Prior to the meeting, download the software and create an account to ensure a smooth virtual experience. You can download ZOOM by clicking [here](#).
- **MEETING ACCESS:** We will send you an email a few days prior to the meeting with a link that will allow you to join the meeting.
- **JOIN TIME:** We recommend for you to join the meeting 15 minutes prior to your first session to acclimate yourself with the virtual platform. We encourage you to find a quiet, isolated room or space to fully focus on the meeting.
- **TIMEZONE:** All meetings will be held in Central Time Zone
- **PROGRAM:** Check out the latest version of the Program [here](#) for your preferred sessions. Plan ahead and choose the sessions you want to join in advance.
- **INTERNET:** If possible, connect your desktop computer/laptop to a hard wired internet connection to ensure you have a stable connection during the meeting. Also, make sure that your internet is running at high-speed.
Disable any applications that may have notifications on your PC/Laptop to avoid distractions.
- **AUDIO/VIDEO:** You will be able to hear and see presentations and the speakers during the conference. However, all attendee's audio & video will be muted throughout the conference.
- **Q&A:** You will have an opportunity to submit questions throughout the program using the control panel on the bottom of your Zoom screen. Click on "Q&A" and type in your question. You will have the option to ask questions anonymously. Our speakers will try to answer as many questions as time allows.
- **TECH SUPPORT:** The ABTA will not be providing technical support. We encourage you to become familiar with Zoom prior to the Meeting. Feel free to reference [Zoom's Support Page](#) for further information.
- **DAY OF TIPS:**
 - Find a comfortable and quiet space to focus.
 - Have a notebook and pen handy to capture notes from each session
 - Feel free to stand up and stretch your legs, use the restroom, grab a snack or beverage in between sessions.

If you have any questions, please contact the ABTA at info@abta.com or call 1-800-886-ABTA(2282).